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|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| <b>EATON VILLAGE HALL MANAGEMENT COMMITTEE</b><br><br><b>Registered Charity 501925</b> | <b>EATON VILLAGE HALL</b><br><b>2 VICARAGE LANE</b><br><b>EATON</b><br><b>NR GRANTHAM NG32 1SP</b> |
| <b>BOOKING FORM</b>                                                                    |                                                                                                    |

## HIRER DETAILS

|                |  |
|----------------|--|
| Name:          |  |
| Address:       |  |
| Telephone Nos: |  |
| Email Address: |  |

## EVENT DETAILS

|                                                                                                                          |          |
|--------------------------------------------------------------------------------------------------------------------------|----------|
| Date of Proposed Hire:                                                                                                   |          |
| Time of Event and Duration:<br>Please allow time for setting up and clearing                                             |          |
| Purpose of Hire / Type of function:                                                                                      |          |
| Will tickets be sold for your event?                                                                                     | Yes / No |
| Is food to be provided at this event?                                                                                    | Yes / No |
| Is alcohol to be provided at this event?                                                                                 | Yes / No |
| If, Yes, will this alcohol be provided free and without charge?                                                          | Yes / No |
| If you intend to sell alcohol, have you applied for a Temporary Event Notice (TEN).<br>Copy to be provided before event. | Yes / No |
| Will there be a showing of film?                                                                                         | Yes / No |
| Will live music be performed or recorded music played?                                                                   | Yes / No |
| Do you require Projector/Screen & Speakers? **<br>Do you require manned bar facilities? **                               | Yes / No |
| Toilets & Car Park only                                                                                                  |          |

**I confirm that the above details are accurate and that I have read the Terms and Conditions dated June 2025 By signing this agreement I understand I enter into a contract that could be used in evidence should legal action become necessary.**

.....

**Hirer's Signature**

**Print Name**

**Date**

Please return this Booking Form to:

Gavin Howard, The Rafters, 2 Main Street, Eaton, NG321SF

Email: [gavinphoward3@outlook.com](mailto:gavinphoward3@outlook.com)

**\*\* ADDITIONAL COSTS APPLY**